



Jay Shivaray Education Society's
SADSHIVRAO MANDLIK MAHAVIDYALAYA, MURGUD
Internal Quality Assurance Cell (IQAC)
2019-20

Prin.Dr. Arjun Dnyandev Kumbhar
Chairman

Dr.Advait Dhondiram Joshi
Co-ordinator

Date-22/08/2019

NOTICE

It is hereby informed you that the 1st meeting of Internal Quality Assurance Cell (IQAC) will be held on 24th Aug. 2019 at 11.30 am in the IQAC Office. You are therefore requested to make it convenient to attend the meeting. The Agenda of the meeting is mentioned below.

Agenda

1. To confirm the minutes of the previous meeting.
2. The status of AQAR and SSR -2018-19.
3. Implementation of Short Term Course i.e. Soft Skill and Personality Development.
4. Suggestions of the students.
5. Academic Calendar of 2019-20.
6. Quality Enhancement Activity: Strategic Plans for Advanced Learners and slow learners.
7. Establishment of English Language Learning Centre.
8. Purchasing Sanitary Napkin Vending Machine for Ladies Toilet.
9. Purchasing Computers for Computer Lab, Library, Examination, Scholarship cell and for science department.
10. Outsourcing for toilet cleanliness maintenance in campus.
11. Enhancement of Competitive Exam Centre and a separate reading hall.
12. Any other matter with the permission of the chair.

Sr. No.	Name of the Member	Designation	Sign
1	Prin. Dr. A .D. Kumbhar	Principal	
2	Shri. N. Y. Patil	Mgt. Representative	
3	Dr. T. M. Patil	Vice Principal	
4	Dr. U. R. Shinde	Coordinator NAAC	
5	Dr. A.G. Magdum	FH Arts	
6	Dr. M.A. Koli	FH Commerce	
7	Prof Sou. M.S. Patil	Ex- Coordinator	
8	Prof. M.R.Benake	Member	
9	Prof. R. K. Chougale	FH Science	
10	Shri D. M. Kamble	Office Superintendent	



11	Shri Shrikant Bhosale	Hon. Member	
12	Shri Santosh Bhosale	Hon. Member	
13	Shri S. N. Ekal	Alumni Representative	
14	Shri Tushar Kadam	Students' Representative	
15	Ku. Prinyaka Chougale	Students' Representative	

**Coordinator
IQAC
Sadashivrao Mandlik
Mahavidyalaya, Murgud.**



Minutes of the Meeting
24/08/2019

The 1st meeting of IQAC of Sadashivrao Mandlik Mahavidyalaya, Murgud was held under the Chairmanship of Principal on 24th August 2019 at 11.30 am in the IQAC office. Following members were present for the meeting.

Sr. No.	Name of the Member	Designation	Sign
1	Prin. Dr. A .D. Kumbhar	Principal	
2	Shri. N. Y. Patil	Mgt. Representative	
3	Dr. T. M. Patil	Vice Principal	
4	Dr. A.D. Joshi	Coordinator IQAC	
5	Dr. U. R. Shinde	Coordinator NAAC	
6	Dr. A.G. Magdum	FH Arts	
7	Dr. M.A. Koli	FH Commerce	
8	Prof Sou. M.S. Patil	Ex- Coordinator	
9	Prof. M.R.Benake	Member	
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15	Shri Tushar Kadam	Students' Representative	
16	Ku. Prinyaka Chougale	Students' Representative	

The following points were discussed in the meeting.

Agenda	1	To confirm the minutes of the previous meeting
Resolution	1	The IQAC Coordinator Dr. A. D. Joshi read the minutes of the previous meeting and they were confirmed unanimously.
Agenda	2	The status of AQAR and SSR of 2018-2019.
Resolution	2	<p>The coordinator informed the honourable members regarding the submission of AQAR and SSR. He told following things.</p> <ol style="list-style-type: none">1. Notice issued to the faculty members regarding submitting documents necessary for AQAR submission. The deadline of submission is 27/08/2019.2. After submission of the documents, the process of AQAR submission will be undertaken.3. In the next month the IQAC will submit LOI and then SSR. <p>The honourable members expressed satisfaction over these matters.</p>



Agenda	3	Implementation of Short Term Course i.e. Soft Skills and Personality Development.
Resolution	3	<p>As per the Agenda no 5 of the last meeting, it was decided to run the course mentioned above in this academic year. And it was decided:</p> <ol style="list-style-type: none"> 1. The course is for Part III students. 2. It will be run from 1st December to 25th December 2019. 3. Mr. D. P. Salunkhe was appointed as a Coordinator of the said course. 4. The coordinator will carry out the responsibilities-consulting with the Hon. Principal- mentioned below: <ol style="list-style-type: none"> A. The syllabus designing. B. Making the time table. C. Resource persons. D. Duration and time of conducting the course. E. Conducting the seminars, workshops etc. F. Conducting examination. G. Declaring results. H. Distributing the certificates.
Agenda	4	Suggestions of the students.
Resolution	4	<p>Coordinator informed the honourable members about the suggestion made by the students in writing regarding the development of the college. The suggestions were read one by one and finally some suggestions were accepted and will be implemented immediately.</p> <ol style="list-style-type: none"> 1. Suggestions No 1 and 2 are already fulfilled as they are the most important elements of The Principal Award. 2. Yuva Mahiti in – Rajdut-suggestion No-3. It was unanimously decided to implement the concept mentioned above in the college. Dr. K.D. Patil, the extension officer was asked to take necessary steps regarding the implementation of the concept. 3. Demand of Two books on one card for Part III students-suggestion No-4. The suggestion was accepted and decision was taken to conduct the Library Committee Meeting. The Vice-Principal of the college was asked to look into the matter. 4. Guidance regarding the competitive examinations-suggestion No-5. It was and is practiced as the Competitive Examination Department organizes lectures of experts or successful persons who cracked the competitive examination. 5. Course on Foreign Languages- suggestion No-6.



		<p>It was decided to take this suggestion in the next meeting.</p> <p>6. Tree Plantation in the feeding area of the college-suggestion No- 7.</p> <p>It was resolved that the tree plantation activity will be undertaken in Daulatwadi, a nearby village.</p>
Agenda	5	Academic Calendar of 2019-20.
Resolution	5	Dr. U. R. Shinde, Coordinator NAAC updated the honourable members about the calendar and stated that it was prepared in April 2019 and he put the hard copy of the same in the meeting. All members consented to the Annual calendar.
Agenda	6	Quality Enhancement Activity: Strategic Plans for Advanced Learners and slow learners.
Resolution	6	<p>It was unanimously determined that to enhance academic qualities of the students the strategic planning will be brought into practice. The strategic plans for Advanced and Slow Learners are:</p> <p>Advanced learners</p> <ol style="list-style-type: none"> A. Providing list of reference books from our library with accession numbers. B. Availability of previous examination question papers. C. Providing question bank based on nature of question papers- objectives, one mark question etc. D. Assisting students to solve question papers in an ideal way. E. Time to time interaction to the students. F. Developing writing skills of the students. <p>Slow learners</p> <ol style="list-style-type: none"> A. Providing the students with notes. B. Focus on the questions which surely give them marks. C. Availability of previous examination question papers. D. Providing question bank based on nature of question papers- objectives, one mark question etc. E. Time to time interaction to the students. F. It was also decided to conduct the meeting of all HODs to implement the plans. The meeting would be chaired by the Vice-Principal of the college. He will issue the notice for the meeting.



Agenda	7	Establishment of English Language Learning Centre.
resolution	7	It was decided to establish learning Language Centre as a quality initiative.
Agenda	8	Purchasing Sanitary Napkin Vending Machine for Ladies Toilet.
Resolution	8	It was decided to purchase vending machine for ladies toilet.
Agenda	9	Purchasing Computers for Computer Lab, Library, Examination, Scholarship cell and for science department.
Resolution	9	It was decided to purchase 20 computers for the computer library. It was, on the suggestion of Dr. M. A. Koli, decided to make the lab available for part II Commerce students for their tally practical. Dr. Koli was asked to conduct the meeting with Mr. R.K. Chougale and Mr. Mane to determine the time schedule for the particles. It was also decided to shift the computer lab in another room for its security.
Agenda	10	Outsourcing for toilet cleanliness maintenance in campus.
Resolution	10	The Honourable Principal told the members about the outsource made available for cleaning toilet blocks and the maintenance of the campus is undertaken from time to time. One more gate was added to the college campus the Principal pointed out.
Agenda	11	Enhancement of Competitive Exam Centre and a separate reading hall.
Resolution	11	It was decided to enhance Competitive Exam Centre and to make available of a separate reading hall for students in the main building of the college.
Agenda	12	Any other matter with the permission of the Chair.
Resolutions	12	<ol style="list-style-type: none"> 1. Mrs. (Dr.) M. S. Patil with the permission of the chair suggested the chairman to augment ladies common room. The Chairman and all members of the cell agreed to do so. Dr. M. S. Patil and Mr. D. M. Kamble were asked to look into the matter. 2. Mr. R. K Chougale requested to set two new stand boards in room no 14 and in Dadoba Mandlik Auditorium and one star board to be fixed in room no 14. 3. Both the suggestions were accepted. 4. Dr. S. N. Ekal demanded for new drinking water facilities to be made available for students. It was determined that Dr. S. M. Hodage and Mr. Santosh Bhosale will look into the matter. 5. To undertake one day workshops on following:

	<p>A. Soft Skills. B. Personality Development. C. Career Advancement.</p> <p>The said workshops will be organized for Part I Students. As the proposal was put by Dr. T. M. Patil, the Vice-Principal of the college, he was given authority to conduct the workshops from 15th to 30th September 2019. He was also suggested:</p> <ol style="list-style-type: none">1. To hold the meetings with all Faculty Heads.2. To invite renowned Resource Person for the workshops.3. To discuss with the Principal regarding the remuneration of Resource Persons. <p>The meeting ended with vote of thanks proposed by Dr. T. M. Patil.</p>
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Coordinator
IQAC
Sadashivrao Mandlik
Mahavidyalaya, Murgud.


Principal,
Sadashivrao Mandlik Mahavidyalaya,
Murgud Tal Kagal, Dist. Kolhapur